

**PISCATAWAY PUBLIC LIBRARY
REORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES**

January 13, 2020

The Reorganizational Meeting of the Library Board of Trustees was called to order at 7:32 PM.

Trustees Present: Lyn Hartmann, Fred Cassaday, Chris Irovando, Mark Hardenburg,
Tim Dacey

Also Present: Heidi Cramer, Director; Lee Buttitta

Director Heidi Cramer was named Temporary Chair of the meeting.

ELECTION OF OFFICERS

Heidi Cramer called on Chris Irovando, Nominations Committee, to present the slate of officers for 2020. The slate presented was:

President	Lyn Hartmann
Vice President	Harry Parra
Secretary	Robert Coleman & Chris Irovando
Treasurer	Fred Cassaday

Heidi Cramer called for nominations from the floor. There were none. Chris Irovando moved that the slate be approved as presented. Tim Dacey seconded and the motion carried.

The meeting was turned over to the President, Lyn Hartmann.

DESIGNATION OF OFFICIAL NEWSPAPERS

Lyn Hartmann proposed that the Trustees designate the Star Ledger and Courier News as their official newspapers.

Tim Dacey moved that the Star Ledger and Courier News be the official newspapers for the Library Board of Trustees and Fred Cassaday seconded. The motion carried.

OFFICIAL DEPOSITORY OF MONEY/AUTHORIZED SIGNATURES

- A. Resolution regarding State of New Jersey Cash Management Fund - Fine Account
- B. Resolution regarding TD Bank - Fine and Development Accounts

Fred Cassaday moved that the Library Board of Trustees use the New Jersey Cash Management Fund and TD Bank as the official depositories of monies. Tim Dacey seconded and the motion carried.

RESOLUTION AUTHORIZING DIRECTOR AND ASSOCIATE DIRECTOR TO TRANSACT BUSINESS ON BEHALF OF THE TRUSTEES

Chris Irovando moved to authorize the Library Director and in her absence, the Associate Director to transact business on behalf of the Trustees within the limits of the NJ Statutes. Tim Dacey seconded and the motion carried.

DESIGNATION OF COMMITTEES

Committee assignments from 2019 were reviewed and committees for 2020 are as follows:

Buildings and Grounds	-	Harry Parra and Mark Hardenburg
Finance	-	Lyn Hartmann, Harry Parra, and Fred Cassaday
Honors and Awards	-	Loretta Keimel
Personnel	-	Fred Cassaday and Loretta Keimel
Nominating	-	Harry Parra, Bob Coleman, and Chris Irovando
Fundraising	-	Fred Cassaday

Tim Dacey moved to approve the committee assignments and Mark Hardenburg seconded. The motion carried.

DESIGNATION OF COUNCIL LIAISONS

The list of liaisons to the Township Council was changed to reflect the new Council officers. The 2020 list of Township Council Liaisons is:

Fred Cassaday	-	Michele Lombardi
Bob Coleman / Chris Irovando	-	Kapil Shah
Lyn Hartmann	-	Frank Uhrin
Loretta Keimel	-	Jim Bullard
Harry Parra	-	Steven Cahn
Mark Hardenburg	-	Chanelle McCullum
Lyn Hartmann	-	Gabrielle Cahil
Tim Dacey	-	Mayor Brian C. Wahler

Bob Coleman and Chris Irovando are the representatives of the Superintendent of Schools.

Tim Dacey moved to approve the Council liaisons. Chris Irovando seconded and the motion carried.

DESIGNATION OF TRUSTEE DELEGATE/ALTERNATE TO THE LIBRARIES OF MIDDLESEX

Lyn Hartmann will be the Trustee delegate to the Libraries of Middlesex and Fred Cassaday will be the alternate.

Tim Dacey moved that Lyn Harmann will be the Trustee delegate to the Libraries of Middlesex and Fred Cassaday will be the alternate. Fred Cassaday seconded and the motion carried.

DESIGNATION OF LIAISON TO THE FRIENDS OF THE LIBRARY

Lyn Hartmann designated the following Trustees to attend the meetings of the Friends of the Library:

February	-	Fred Cassaday
March	-	Tim Dacey
April	-	Mark Hardenburg
May	-	Lyn Hartmann
June	-	Harry Parra
July	-	no meeting
August	-	no meeting
September	-	Loretta Keimel
October	-	Robert Coleman/Chris Irovando
November	-	Robert Coleman/Chris Irovando

December - Mark Hardenburg

Chris Irovando made a motion to approve the Trustees as listed above to attend the Friends of the Library meetings. Tim Dacey seconded and the motion carried.

ADJOURNMENT

Mark Hardenburg moved to adjourn the reorganizational meeting at 7:53 PM. Chris Irovando seconded and the motion carried.

Secretary

Recorded and prepared by Lee Buttitta